



Job Posting | Warehouse Associate

LEPCO is currently seeking a full time Warehouse Associate. This position's desirable qualities include:

- Day shift
- Monday through Friday (no weekends)
- No Holidays (paid time off)

Company Background

LEPCO was founded in 1970, specializing in the distribution of quality outdoor power equipment. Located in Marietta, PA, LEPCO has grown to be a top 25 privately held company in South Central Pennsylvania with distribution to dealers in 13 states within the northeast region.

The company prides itself on excellence in customer service to its dealers. Their expert technical service department has been recognized with 13 different industry awards over the past 15 years. Led by an experienced management team, the company is well positioned as a leader in their industry.

Job Responsibilities (will include but are not limited to):

- Follow established procedures for the Shipping, Receiving and Picking areas
- Follow established procedure for Inventory Control, Maintenance and Safety
- Parts picking - Retrieve parts from bins listed on pick ticket
- Parts packing - Confirm and pack parts orders into shipping containers
- Case Picking – Use RF equipment to pick items to pallets
- Receiving Duties – Labeling, counting, repackaging
- Cycle counting – Accurately participate in daily and annual cycle counts
- Assist in manifesting and shipping small package and truck shipments
- Use computers and RF equipment where necessary
- Operate strapping and wrapping equipment
- Assist other LEPCO departments as needed
- Perform general warehouse housekeeping duties for specific areas
- Perform other tasks to support the Warehouse and or LEPCO as needed or directed
- Perform any other tasks to support LEPCO as needed or directed

Qualifications:

- A focus on attention to detail
- A positive attitude
- Strong communication, organizational and time management skills
- Creative thinker and problem solver
- Ability to work independently while regularly collaborating with co-workers
- Must be able to pass a post-offer drug screen and physical.
- One (1) year previous related experience preferred, however it is not required. We are willing to train the right candidate.

Salary is \$13.00 per hour. A competitive benefits package that includes medical, vision, dental, and life insurance as well as a 401(k) retirement savings plan with attractive company match. Potential for discretionary bonus compensation based upon the profitability and performance of the Company.

Join our team today and take pride in high-quality work that provides industry-leading service to thousands of customers each day!

To find out more please submit your resume to careers@lepc.com. LEPCO is an Equal Opportunity Employer.